



# North Baltimore Schools

## Fall 2020

### Reopening Plans

Last updated: July 28, 2020

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## OPTION I- STUDENTS IN-PERSON AND IN-BUILDINGS DAILY WITH SAFETY PROTOCOLS

### Classrooms

Student and Parent/Caregiver Expectations	Staff Expectations
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"><li>• Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.</li><li>• We highly recommend providing a mask or face shield for your student to wear if needed during the day. A face shield or mask will be provided to the students in grades PK-12 if one is needed.</li></ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"><li>• Wearing a mask or face shield is mandated for students in grades PK-12 when entering, exiting, or moving around the room.</li><li>• Wearing a mask or face shield is mandated for students in grades PK-12 when working directly with staff (i.e.- one-on-one, small group instruction, etc.) when distancing cannot be maintained.</li><li>• Wearing a mask or face shield is mandated for students in grades PK-12 when working closely with other students in small groups or lab settings.</li><li>• Maintain maximum physical distance from peers whenever possible.</li></ul> <p><b><u>Building differences as noted</u></b></p> <ul style="list-style-type: none"><li>• Physical distancing guidelines followed with 6' separation when possible and at least 4' between desks in classrooms. Classrooms that have tables will put up dividers between student work areas.</li></ul> <p><b><u>Powell</u></b></p> <ul style="list-style-type: none"><li>• When weather permits, PE will be held outside. When weather does not permit, the gym may be used for PE classes. Safe social distancing will be observed.</li><li>• Specials' teachers will be instructing students in their homeroom.</li><li>• Team teachers will switch rooms.</li></ul>	<p><b><u>Teachers/Assistants</u></b></p> <ul style="list-style-type: none"><li>• Ensure classroom setup of desks provides physical distancing for students.</li><li>• Staff will wear a mask or face shield when in the building.</li><li>• Ensure students maintain physical distance whenever possible.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.</li><li>• Reduce shared classroom materials as much as possible.</li><li>• Keep the classroom door open to maximize airflow and reduce the number of touches to door handles.</li><li>• Use supplies provided to spray desks, chairs, and any common materials needed before new students transition into the room if possible.</li></ul> <p><b><u>Custodians</u></b></p> <ul style="list-style-type: none"><li>• Make sure teachers are provided with all supplies needed daily including disinfectant and paper towels.</li><li>• Disinfect classrooms on a routine schedule.</li></ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"><li>• Ensure classrooms are physically distanced.</li><li>• Ensure classrooms are disinfected on a routine schedule.</li><li>• Ensure supplies are readily available for custodians and teaching staff.</li></ul>



## OPTION I- STUDENTS IN-PERSON AND IN-BUILDINGS DAILY WITH SAFETY PROTOCOLS

### Hallways, Recess, Lockers and Common Areas

Student and Parent/Caregiver Expectations	Staff Expectations
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"> <li>• We highly recommend providing a mask or face shield for your student to wear when in hallways or at lockers. A face shield or mask will be provided to the students in grades PK-12 if one is needed.</li> <li>• Provide your student with a water bottle daily as water fountains will not be available for use. Students will be allowed to fill up their water bottles at school.</li> </ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"> <li>• Wearing a mask or face shield is mandated for students in grades PK-12 when in hallways or at lockers.</li> <li>• Report immediately to your assigned area before school.</li> <li>• Carry a water bottle to fill up.</li> <li>• Follow all signage in the hallways and common areas.</li> <li>• When possible, stay to the right when traveling down hallways.</li> <li>• Follow locker use guidelines as provided by staff for buildings who issue lockers.</li> </ul> <p><b><u>Building differences as noted Below</u></b></p> <p><b><u>Powell Elementary School</u></b></p> <ul style="list-style-type: none"> <li>• Access assigned cubbies only during scheduled time provided by the classroom teacher.</li> <li>• When standing in hallways, students must stand at least 6 feet apart if at all possible to ensure safe social distancing.</li> </ul> <p><b><u>NB High School/Middle School</u></b></p> <ul style="list-style-type: none"> <li>• Follow established procedures concerning locker use.</li> </ul>	<p><b><u>Teachers/Assistants</u></b></p> <ul style="list-style-type: none"> <li>• Supervise hallways and common areas to ensure students are reporting immediately to class and not congregating in hallways or common areas.</li> <li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.</li> <li>• Supervise implementation of locker guidelines to minimize congestion in hallways.</li> </ul> <p><b><u>Custodians</u></b></p> <ul style="list-style-type: none"> <li>• Disinfect common areas based on a schedule provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks.</li> </ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"> <li>• Ensure proper signage is installed in hallways and common areas.</li> <li>• Ensure supplies are readily available for custodians.</li> <li>• Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.</li> <li>• Implement staggered dismissal times if necessary to maximize physical distancing and student safety.</li> </ul> <p><b><u>Building differences as noted Powell Elementary School</u></b></p> <ul style="list-style-type: none"> <li>• When standing in the hallway or playground, ensure students are maintaining safe social distance by standing on floor markings/dots.</li> <li>• Recess for each grade level will be on a rotating zone system outside. Indoor recess will be the same.</li> </ul>

## OPTION I - STUDENTS IN-PERSON AND IN-BUILDINGS DAILY WITH SAFETY PROTOCOLS

### Drop off, Pick Up, and Visitors

Student and Parent/Caregiver Expectations	Staff Expectations
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"><li>• Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.</li><li>• We highly recommend providing a mask or face shield for your student to wear on the bus and while at school when needed. A face shield or mask will be provided to the students in grades PK-12 if one is needed.</li><li>• Limit visits to school as much as possible.</li><li>• Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100° or showing other symptoms.</li><li>• Follow posted guidelines and read all signage whenever entering the building.</li><li>• Wearing a mask or face shield is mandated for students in grades PK-12 when entering the building.</li></ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"><li>• Wearing a mask or face shield is mandated for students in grades PK-12 when entering, exiting, or moving around the building.</li><li>• Report directly to your assigned area upon arrival to school.</li><li>• Maintain maximum physical distance from peers whenever possible in hallways, common areas, offices, etc. when possible.</li></ul>	<p><b><u>Teachers/Assistants</u></b></p> <ul style="list-style-type: none"><li>• Supervise hallways and common areas to ensure students are reporting immediately to assigned areas and not congregating in hallways or common areas.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.</li></ul> <p><b><u>Custodians</u></b></p> <ul style="list-style-type: none"><li>• Disinfect common areas based on a schedule provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, counters, and sinks.</li><li>• Ensure designated doors are propped open at arrival and dismissal.</li><li>• Ensure designated doors are closed after arrival and dismissal.</li></ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"><li>• Ensure adequate supervision is available on bus lots, in parking lots, and in common areas of the building.</li><li>• Ensure proper signage is installed in hallways and common areas.</li><li>• Ensure supplies are readily available for custodians.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.</li><li>• Ensure designated doors are propped open at arrival and dismissal.</li><li>• Ensure designated doors are closed after arrival and dismissal.</li><li>• Implement staggered dismissal times if necessary to maximize physical distancing and student safety.</li></ul>

## OPTION I- STUDENTS IN-PERSON AND IN-BUILDINGS DAILY WITH SAFETY PROTOCOLS

### Transportation

Student and Parent/Caregiver Expectations	Staff Expectations
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"><li>• Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.</li><li>• We highly recommend providing a mask or face shield for your student to wear on the bus and while at school when needed. A face shield or mask will be provided to the students in grades PK-12 if one is needed</li><li>• It is highly recommended that you transport your students to and from the buildings. This recommendation is due to the highest risk of infection can be when riding a school bus.</li></ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"><li>• Maintain appropriate physical distances while at the bus stop, on bus lots, and while entering the building.</li><li>• Sit two per seat on the bus and sit in your assigned seat.</li><li>• We highly recommend wearing a mask or face shield while riding the bus. A face shield or mask will be provided to the students in grades PK-12 if one is needed. Students in grades PK-12 are mandated to wear a mask on the bus.</li><li>• Remain seated, facing forward while riding the bus.</li></ul>	<p><b><u>Drivers</u></b></p> <ul style="list-style-type: none"><li>• Wear a mask or face shield while students are on the bus.</li><li>• Provide reminders to students of bus expectations- 2 per seat.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.</li><li>• Ensure the bus is disinfected following outlined safety protocols.</li></ul> <p><b><u>School/District Administration</u></b></p> <ul style="list-style-type: none"><li>• Reduce the number of transfers and overall time on buses for students.</li><li>• Monitor drop off and dismissal at buildings to ensure students do not congregate in groups.</li><li>• Provide consequences, including loss of privilege to ride the bus to those who violate rules.</li></ul>

## Meetings and Conferences

<b>Student and Parent/Caregiver Expectations</b>	<b>Staff Expectations</b>
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"><li>• Notify the school of your preference to attend meetings in person, via phone, or using a virtual platform.</li><li>• In person meetings should follow appropriate physical distancing protocols and it is mandated for students in grades PK-12 masks or face shields to be worn when entering, exiting, and moving around the building.</li><li>• Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100° or showing other symptoms.</li></ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"><li>• Participate in meetings as requested by parents/caregivers or school staff.</li><li>• Follow physical distancing protocols.</li><li>• Wearing a mask or face shield is mandated for students in grades PK-12 when entering the meeting, exiting the meeting, or when moving around the building to attend the meeting.</li></ul>	<p><b><u>Teachers/Assistants</u></b></p> <ul style="list-style-type: none"><li>• When possible, attend meetings from the classroom using video technology or if all parties are in agreement a person to person meeting can take place.</li><li>• Staff will wear a mask for face to face meetings.</li></ul> <p><b><u>Custodians</u></b></p> <ul style="list-style-type: none"><li>• Clean and disinfect conference rooms after meetings or provide materials for cleaning and disinfecting to take place.</li></ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"><li>• Provide parents/caregivers with options for in-person, phone, or video conferencing.</li><li>• Ensure physical distancing guidelines are followed as much as possible when in-person meetings are held.</li><li>• Ensure physical space used for meetings allows for distancing guidelines</li></ul>

## OPTION I- STUDENTS IN-PERSON AND IN-BUILDINGS DAILY WITH SAFETY PROTOCOLS

### Health Services

Student and Parent/Caregiver Expectations	Staff Expectations
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"><li>• Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100°F should stay home.</li><li>• We highly recommend providing a mask or face shield for your student to wear on the bus and while at school when needed. A face shield or mask will be provided to the students in grades PK-12 if one is needed</li><li>• Ensure contact information is up to date in the event the nurse needs to contact home.</li><li>• Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit symptoms.</li></ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"><li>• Use designated entrances and exits to the office.</li><li>• Following physical distancing protocols as much as possible when in office.</li><li>• Wearing a mask or face shield is mandated for students in grades PK-12 when in or moving around the clinic.</li><li>• Wearing a mask or face shield is required if a student is determined to have a fever or other symptoms.</li></ul>	<p><b><u>Nurse</u></b></p> <ul style="list-style-type: none"><li>• Wear a mask or face shield throughout the day.</li><li>• Ensure the workspace is kept clean and sanitized.</li><li>• Ensure physical distancing protocols are followed whenever possible.</li><li>• Isolate students who are showing symptoms to a separate area away from other students already in the clinic.</li><li>• Ensure the clinic is disinfected immediately following a student entering who is exhibiting symptoms.</li><li>• Ensure doors to the clinic are open to minimize use of door handles and to ensure maximum air flow to the area.</li></ul> <p><b><u>Custodians</u></b></p> <ul style="list-style-type: none"><li>• Disinfect clinic based on schedule provided by school administration. This includes but is not limited to door handles, countertops, seating areas, restrooms, etc.</li><li>• Disinfect the isolation area after students who utilize the area have left the building.</li></ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"><li>• Ensure proper signage is installed.</li><li>• Ensure regular cleaning and disinfecting takes place in the office area.</li><li>• Ensure seating areas are properly physically distanced.</li><li>• Ensure the student isolation area is properly supervised when in use.</li></ul>



## OPTION I- STUDENTS IN-PERSON AND IN-BUILDINGS DAILY WITH SAFETY PROTOCOLS

### Restrooms

Student and Parent/Caregiver Expectations	Staff Expectations
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"><li>• We highly recommend providing a mask or face shield for your student to wear when in hallways and in restrooms. A face shield or mask will be provided to the students in grades PK-12 if one is needed</li></ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"><li>• Wearing a mask or face shield is mandated for students in grades PK-12 when in hallways and in restrooms.</li><li>• Follow all signage in the hallways, common areas and restrooms.</li><li>• When possible, stay to the right when traveling down hallways to get to restrooms.</li></ul> <p><b><u>Building differences as noted:</u></b> <b>Powell Elementary School</b></p> <ul style="list-style-type: none"><li>• If all restroom stalls are in use, students wait on floor markings outside the restroom entrance.</li></ul>	<p><b><u>Teachers/Assistants</u></b></p> <ul style="list-style-type: none"><li>• Assist in supervision of restrooms, hallways, and common areas between classes.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.</li></ul> <p><b><u>Custodians</u></b></p> <ul style="list-style-type: none"><li>• Disinfect restrooms based on schedule provided by school administration. This includes but is not limited to door handles, toilets, stalls, and sinks.</li></ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"><li>• Ensure proper signage is installed in hallways, common areas and restrooms.</li><li>• Ensure supplies are readily available for custodians.</li><li>• Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.</li></ul>

## OPTION I- STUDENTS IN-PERSON AND IN-BUILDINGS DAILY WITH SAFETY PROTOCOLS

### Lunches and Cafeteria

Student and Parent/Caregiver Expectations	Staff Expectations
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"> <li>• We highly recommend providing a mask or face shield for your student to wear while at school when needed.</li> <li>• Limit visits to school as much as possible including visits to drop off forgotten items.</li> <li>• Parents are not permitted to drop off food for lunches this school year.</li> </ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"> <li>• When possible, stay to the right when traveling down hallways.</li> <li>• We highly recommend wearing a mask or face shield when in line or moving around the cafeteria. A face shield or mask will be provided to the students in grades PK-12 if one is needed</li> <li>• Sit in designated seats.</li> <li>• Follow guidelines for restroom use during lunch periods.</li> <li>• If bringing a packed lunch, report immediately to your designated seating area.</li> <li>• Follow physical distancing guidelines as much as possible when in line and in the serving areas.</li> </ul> <p><b><u>Building differences as noted:</u></b></p> <p><b><u>Powell</u></b></p> <ul style="list-style-type: none"> <li>• K-3 will eat in the cafeteria. 4th-6th grade will eat in the classrooms.</li> </ul> <p><b><u>NB Middle School</u></b></p> <ul style="list-style-type: none"> <li>• Middle School students will eat lunch in the cafeteria maintaining proper social distancing.</li> </ul> <p><b><u>High School</u></b></p> <ul style="list-style-type: none"> <li>• 9th and 10th will eat in the cafeteria with proper social distancing.</li> <li>• 11th and 12th will be allowed to eat in their vehicles or in the gym maintaining proper social distancing.</li> <li>• Students <b><u>WILL NOT</u></b> be permitted to leave school property.</li> </ul>	<p><b><u>Teachers/Assistants</u></b></p> <ul style="list-style-type: none"> <li>• Supervise designated eating areas to ensure students are properly physically distanced.</li> <li>• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.</li> <li>• Wear a mask or face shield.</li> <li>• Monitor and issue passes for bathroom use during lunch time.</li> <li>• Use staggered dismissal to ensure physical distancing at the end of lunch.</li> </ul> <p><b><u>Custodians</u></b></p> <ul style="list-style-type: none"> <li>• Disinfect all table tops and seats before and after each lunch.</li> <li>• Disinfect restrooms and common spaces between lunches. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks.</li> </ul> <p><b><u>Cafeteria Staff</u></b></p> <ul style="list-style-type: none"> <li>• Wear masks or face shields.</li> <li>• Clean and disinfect serving areas and tables between lunches.</li> </ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"> <li>• Ensure proper signage is installed in designated eating areas.</li> <li>• Ensure enough seating is provided to ensure proper physical distancing and be practiced.</li> <li>• Add additional seating areas as needed.</li> <li>• Ensure supplies are readily available for custodians.</li> <li>• Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.</li> <li>• Implement staggered dismissal times if necessary to maximize physical distancing and student safety.</li> </ul>

## OPTION I- STUDENTS IN-PERSON AND IN-BUILDINGS DAILY WITH SAFETY PROTOCOLS

### Office

Student and Parent/Caregiver Expectations	Staff Expectations
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"><li>• Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100° or showing other symptoms.</li><li>• Wearing a mask or face shield will be mandated when entering, exiting, and moving around the office/building.</li><li>• In-person office visits should follow appropriate physical distancing protocols.</li></ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"><li>• Use designated entrances and exits to the office.</li><li>• Following physical distancing protocols as much as possible when in office.</li><li>• Wearing a mask or face shield is mandated for students in grades PK-12 when in the office.</li></ul>	<p><b><u>Teachers/Assistants</u></b></p> <ul style="list-style-type: none"><li>• Wearing a mask or face shield is required.</li><li>• Follow physical distancing protocols.</li></ul> <p><b><u>Office Staff</u></b></p> <ul style="list-style-type: none"><li>• Monitor and control the number of people in the office at any one time.</li><li>• Ensure physical distancing guidelines are followed as much as possible when in-person meetings are held.</li></ul> <p><b><u>Custodians</u></b></p> <ul style="list-style-type: none"><li>• Disinfect office based on schedule provided by school administration. This includes but is not limited to door handles, countertops, seating areas, restrooms, etc.</li></ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"><li>• Ensure proper signage is installed in the office and leading into the office.</li><li>• Ensure regular cleaning and disinfecting takes place in the office area.</li><li>• Ensure seating areas are properly physically distanced.</li></ul>

**OPTION 2- HYBRID MODEL - 2 DAYS IN BUILDING AND 3 DAYS ONLINE. TO BE EVALUATED QUARTERLY.**

Student and Parent/Caregiver Expectations	Staff Expectations
<ul style="list-style-type: none"> <li>● Students will be divided into two groups. One group will attend Monday and Tuesday. The other group will attend Thursday and Friday.</li> <li>● The method to divide students into two equal groups is based on a plan to be released closer to the start of school. Households will not be split-up and will be on the same day of the week regardless of their grade levels.</li> <li>● When students are not physically in the building, they will receive online lessons through Google Classroom. A Chromebook will be provided if needed.</li> <li>● The hybrid model allows for a smaller number of students to be in school and transported on a daily basis. This enhances social distancing by default.</li> <li>● Wednesday, all students are remote with online lessons. Teachers will be able to answer student questions, collaborate with other staff, prepare online lessons, and receive professional development.</li> <li>● This plan will be evaluated quarterly.</li> <li>● When students are physically in the building, all safety guidelines from option 1 will be followed. Except:             <ul style="list-style-type: none"> <li>○ Cafeteria: All students will eat in the cafeteria.</li> <li>○ Specials: All special classes will be held in the classroom.</li> </ul> </li> </ul>	
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"> <li>● Monitor student progress on coursework when online.</li> <li>● Developing a “school schedule” is recommended to keep routines in place for students while working from home.</li> <li>● We highly recommend providing a mask or face shield for your student to wear when in the building. A face shield or mask will be provided to the students in grades PK-12 if one is needed.</li> </ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"> <li>● Following a regular “school schedule” is recommended to help keep routines in place for students while working from home.</li> <li>● Participate in virtual sessions with teachers as scheduled.</li> <li>● Watch lessons provided by teachers and complete assignments according to timelines.</li> <li>● Wearing a mask or face shield is mandated for students in grades PK-12 when in the building.</li> </ul>	<p><b><u>Teachers/Assistants</u></b></p> <ul style="list-style-type: none"> <li>● Teachers and Aides will work from the classroom all 5 days.</li> <li>● Create lessons that are engaging for students using a variety of strategies.</li> <li>● Use Google Classroom as the platform for all assignments, links to resources, etc.</li> <li>● Grade work in a timely manner and provide feedback to students on assignments.</li> <li>● Teachers will use a normal grading scale during this time.</li> </ul> <p><b><u>Technology Department</u></b></p> <ul style="list-style-type: none"> <li>● Provide help desk assistance when technology issues occur.</li> </ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"> <li>● Ensure each student has access to a device at home.</li> <li>● Split students into groups for two day a week schedules.</li> </ul>

**OPTION 3- Remote Learning/Google Classroom (If state or local regulations require a prolonged absence/quarantine or school closure, we would shift into remote learning.)**

<b>Student and Parent/Caregiver Expectations</b>	<b>Staff Expectations</b>
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"><li>• Monitor student progress on coursework.</li><li>• Developing a “school schedule” is recommended to keep routines in place for students while working from home.</li><li>• Communicate questions and concerns immediately to staff.</li></ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"><li>• Following a regular “school schedule” is recommended to help keep routines in place for students while working from home.</li><li>• Communicate questions and concerns immediately to teachers.</li><li>• Participate in virtual sessions with teachers as scheduled.</li><li>• Watch lessons provided by teachers and complete assignments according to timelines.</li></ul>	<p><b><u>Teachers/Assistants</u></b></p> <ul style="list-style-type: none"><li>• Create lessons that are engaging for students using a variety of strategies.</li><li>• Be available for office hours from 8 am to 3 pm.</li><li>• Use Google Classroom as the platform for all assignments, links to resources, etc.</li><li>• Grade work in a timely manner and provide feedback to students on assignments.</li><li>• Teachers will use a normal grading scale during this time.</li></ul> <p><b><u>Technology Department</u></b></p> <ul style="list-style-type: none"><li>• Provide help desk assistance when technology issues occur.</li></ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"><li>• Ensure each student has access to a device at home.</li></ul>

## **OPTION 4- STUDENTS AT HOME DAILY**

### **INDIVIDUAL ONLINE LEARNING WITH SUPPORT USING Schools PLP**

<b>Student and Parent/Caregiver Expectations and Additional Information</b>	<b>Staff Expectations</b>
<p><b><u>Parents/Caregivers</u></b></p> <ul style="list-style-type: none"><li>• Monitor student progress on coursework.</li><li>• Developing a “school schedule” is recommended to keep routines in place for students while working from home.</li><li>• Communicate questions and concerns immediately to the instructional coordinator.</li><li>• Monitor and support student progress through an online curriculum with parent/caregiver access to the online platform and progress information.</li></ul> <p><b><u>Students</u></b></p> <ul style="list-style-type: none"><li>• This option is different from what students experienced during remote learning last spring.</li><li>• Students participating in this option will be using Schools PLP, an online curriculum and platform that specializes in virtual learning.</li><li>• <b>Students will not come to a school building for instruction and will not be in the same classes or have the same teachers as students participating in Option 1 or 2.</b></li><li>• It is recommended students follow a schedule to complete online learning, assignments, and assessments.</li><li>• The online curriculum will meet the same standards as our NB Local Schools curriculum, but it will not necessarily match the same pacing or activities that are delivered in school buildings.</li><li>• Students will have access to courses in all core areas (English language arts, mathematics, sciences, and social studies)</li><li>• Communicate questions and concerns immediately to the instructional coordinator.</li><li>• Students will earn traditional grades (A,B, C, D, F) for their work.</li><li>• If state or local regulations require a school closure, students participating in this option will continue as scheduled, and will continue to use the online curriculum and platform until the end of the semester at which time you may opt into <b>ONLY</b> option 1.</li><li>• Students may continue to participate in after-school activities at their school building, including extra-curricular activities.</li></ul>	<p><b><u>Instructional Coordinators</u></b></p> <ul style="list-style-type: none"><li>• Coordinator will support students by assisting with use of the online platform, pacing, and providing feedback on assignments and assessments.</li><li>• Coordinator will grade work in a timely manner.</li></ul> <p><b><u>Technology Department</u></b></p> <ul style="list-style-type: none"><li>• The district will provide help desk assistance when technology issues occur.</li></ul> <p><b><u>Administration</u></b></p> <ul style="list-style-type: none"><li>• Ensure each student has a device at home.</li></ul>

## **Additional Information**

- We will maintain our previously approved school calendar.
- The North Baltimore School District will be transparent with all stakeholders that some level of risk will always be present when children and school district employees occupy school district facilities.
- The North Baltimore School District recognizes the need for consistency in areas of operations while recognizing that individual differences in classroom sizes, school facilities, and building operations may lead to some inconsistencies.
- Classroom field trips will not take place until further guidance is provided.
- Staff will allow students to have frequent mask breaks throughout the school day.

### **Students with COVID-19**

- School will specify to parents which classroom has the confirmed case (ex. Mrs. Smith's class).
- Provide a more generalized statement to building staff.
- 14-day quarantine will be required for any student who tests positive for COVID-19 and others as determined by the Health Department.
- Schools will have an isolation room to be used for students exhibiting symptoms until they can be picked-up by a parent or guardian

### **Staff with COVID-19**

- A staff member diagnosed with COVID-19 must quarantine at home.
- The staff member must be prepared for a sub (lesson plans, assessments, etc.)
- Notify parents of exposed students as directed by the Health Department.
- Provide a more generalized statement to building staff.

### **Student Health Issues That are Not Diagnosed as COVID-19**

- A student with a fever must be fever free without medication for 24 hours before returning to school
- Upon returning to school, the student must report to the school nurse/office staff for a temperature check

### **Staff Health Issues That are Not Diagnosed as COVID-19**

- A staff member with a fever must be fever free without medication for 24 hours before returning to work.